

Headteacher: **Mr A Herbert**

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22nd October 2021

Dear Parents/Guardians

FS1 - Y6 PARENT EVENINGS

Parents Evening will be held on Tuesday 9th November & Thursday 11th November 2021, 3.30pm - 6.30pm. These meetings will give you the opportunity to discuss your child's progress with their class teacher. We will not be producing a written report at this time. Interim reports will be available for the Spring Term Parents Evenings and a full report will be sent out to you before the end of the school year.

All appointments will last for up to **10 minutes** and will be held in person in the school hall. Please use the instructions that teachers will send out to you later today, via Dojo, to book your appointment. Once you have made your booking please keep a note of the appointment date and time for your records. To ensure the smooth running of the evenings we would really appreciate it if you can arrive a few minutes early so we can do our best to keep appointments on time over the duration of the evenings.

If you have any difficulty booking an appointment please contact the school office by email, admin@cwr.pmat.academy.

Every effort will be made to start each appointment at the allocated time. Please inform a member of staff if you are waiting longer than 10 minutes. Any parents that have not arrived will be contacted but if you are unable to attend or are running late please ring the school office on 01904 806530 to let us know.

Mr Rob Orr from Vale of York Academy will also be available on both evenings should you have any questions about secondary transition.

Thank you for your continued support

Mrs Gill Johnson
Head of Business & Operations