

Headteacher: **Mr A Herbert**

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2nd November 2021

Dear Parents / Carers

Important information regarding events this half term

Although Government guidance does allow schools to once again hold events in person we feel it only right to remain mindful of the additional Covid risks that this brings. We want to do all we can to support families and staff and to enable everyone to enjoy all the events we have planned for this term.

To ensure we keep everyone as safe as possible we wanted to share the following information with you as we will need to make some changes to how events will take place.

Parents Evenings

As you will be aware, we are due to hold our parent evenings next week. We have taken the decision to move these to virtual meetings using the appointments many of you will have already booked. The evenings will run in the same way as those held in the last school year.

If you are new to the school, please see some instructions below to access your appointments. If you have any difficulty at all please ring the school on 01904 806530 at any point during the evening as the phones will be manned.

Before the appointment

- You will have a confirmation email with a calendar invite. Accept this invite by clicking on "yes". If using a phone for your parent evening meeting you may want to download the Google Meet free App as this seems to be the best way to access them.

On the day

- Please go into your calendar invite a few minutes prior to your appointment time. (If you have more than one google account please make sure you are logged into the same account that you used to book the appointment)
- Click into the blue tab "Join with Google Meet"
- Click on "join now"
- Your child's teacher will know that you are waiting for your appointment and will let you in as soon as they have finished their previous appointment.

- If you have more than one child in school please make sure you have ended your first appointment before trying to go to your next one.

Open Morning for children due to start school in September 2022/2023

We are looking forward to holding the Open Morning in school on Saturday 13th November starting at 10am. This is for those families with children who will be starting in September 2022. This will go ahead as planned as we are able to follow distancing in school and we will encourage parents to wear masks.

Christmas Performances (FS2 & Year 1)

To keep the number of visiting adults in school to a minimum we will be reducing the number of tickets to **2 per child**.

We do understand that many family members do like to attend performances, therefore we will encourage those attending to film the performance so this can be watched later at home with the extended family.

Christmas Fair

Our fair is planned for the 13th December and we will be limiting the number of stalls available to allow for distancing. We will also be selling raffle tickets in advance, before and after school, in order to reduce queuing on the day. You will also be able to book a time to visit Santa in the same way!

Our Tombola numbers will be automatically generated so there will be no need for those taking part to pull physical tickets out of a drum.

Community Carol Concert

We will also once again be holding our Community Carol Concert on Friday 10th December at 1.45pm. We will again need to limit the number of adults attending. If you would like us to include a grandparent or local elderly resident please email their contact details to Bev wright, Deputy Head, bwright@cwr.pmat.academy

Thank you for your support in helping to keep us all as safe as possible.

Andy Herbert
Headteacher