

10<sup>th</sup> November 2021



Dear Parents/Guardians

**RE:- SCHOOL PHOTOGRAPHS**

Phototronics will be visiting school on Tuesday 16<sup>th</sup> November & Wednesday 17<sup>th</sup> November to take individual student photos. The 16<sup>th</sup> November will be for early morning sibling photos and Year 5 individual photos only. All other year groups will be taken on 17<sup>th</sup> November along with another early morning sibling session.

The photographers will be in school from 7.30am both mornings. If you would like to bring your children in for a sibling photo please could you follow the link below to complete a booking form indicating which date and time slot you would prefer.

[https://docs.google.com/forms/d/e/1FAIpQLScFACIFUX7DbnoYO-yPLOINIubsXOICJNdM2a97YCU7LnIIIA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScFACIFUX7DbnoYO-yPLOINIubsXOICJNdM2a97YCU7LnIIIA/viewform?usp=sf_link)

Although we will be having two studios running in the dance studio & the Music Hall, to help minimise the waiting time, appointments are limited and will be allocated on a first come first served basis. If we are unable to fit you in at your chosen time you will be contacted to rearrange. Please could we ask that you keep to the allocated time. Please note this is the only time available for sibling children to have their photograph taken together as we will not be taking brothers/sisters out of their learning groups later in the day in order to minimise the disruption this causes.

Yours sincerely

Gill Johnson  
School Business Manager